

Schools Forum
22 October 2014

This page is intentionally left blank



Agenda

Schools Forum

Wednesday 22nd October 2014 at 6.00–8.00 pm

Venue: The Village School

(Refreshments from 5.30 p.m.)

AGENDA

Items:

- 1 Apologies for Absence
- 2 Minutes of the Meeting of 17th September 2014
- 3 Schools Funding Formula 2015-16 Norwena Thomas
- 4 The Gordon Brown Outdoor Education Centre - Request for continuing Dedicated Schools Grant funding in 2015-16 Angela Chiswell
- 5 De-Delegation 2015-16 : Maternity Grant, Trade Union Facilities, Licenses Norwena Thomas
- 6 AOB

Future Forums:

<u>Date</u>	<u>Venue</u>
Wednesday 10th December 2014	The Village School
Wednesday 14th January 2015	Queens Park Community School
Wednesday 25th February 2015	The Village School

This page is intentionally left blank

Brent Schools Forum

**Minutes of the Schools Forum held on
Wednesday 17 September 2014 at Queens Park Community School**

Attended by Members of the Forum:

Governors: Martin Beard (MB)
Herman Martyn (HM)
Helga Gladbaum (HG)
Sue Knowler (SK)
Richard Martyn (RM)

Head Teachers: Rose Ashton (RA)
Kay Charles (KC)
Rabbi Yitzchak Freeman (YF)
Andy Prindiville (AP)
Terry Molloy (TM)
Sabina Netty (SN)
Gill Bal (GB)

PRU:

PVI Sector: Paul Russell (PR)

Trade Unions: Lesley Gouldbourne (LG)

14-19 Partnership:

Lead Member (C&F): Cllr Ruth Moher (Cllr RM)

Officers: Sara Williams (SW)
Minesh Patel (MP)
Norwena Thomas (NT)
Devbai Patel (DP)
Emily Ashton (EA) – up to Item 3
Anis Robinson (AR) – up to Item 3

Circulation to all present plus: Mike Heiser, Sylvie Libson, Cllr Ketan Sheth, Terry Hoad, Lesley Benson, Matthew Lantos, Cllr Lesley Jones, Titilola McDowell, Marc Jordan and Umesh Raichada

ITEM	DISCUSSION	ACTION
	MB opened the Schools Forum at 6.05pm.	
1.0	<u>Apologies</u>	
1.1	Mike Heiser Sylvie Libson Cllr Ketan Sheth Terry Hoad Lesley Benson Matthew Lantos Cllr Lesley Jones Titilola McDowell Marc Jordan Umesh Raichada Gail Tolley	
2.0.	Minutes of the meeting held on 18 June 2014 and Matters Arising	
2.1	<u>Accuracy</u>	
2.1.1	SN was present at the last Forum but had arrived late.	
2.1.2	The above correction was noted and the minutes were agreed as an accurate record.	
2.2	Matters Arising	
2.2.1	<u>Action Item 1, 3% increase on base rate to be paid to all 2013-14 3 & 4 Year Old providers.</u> – DP said this has been calculated and has been authorised for payment. PR said the nurseries have not received it. DP said that Brent has moved to a new finance system and was aware that there were delays and that she would check if this has affected it. She said she could in the meantime provide him with the figures.	
2.2.2	<u>Action Item 2, Free School Meals and Pupil Premium leaflets to be emailed as attachments</u> – DP said these have been emailed. HG said she didn't think she received it and asked for it to be resent to her.	DP
2.2.3	<u>Action Item 3, Benchmarking of End to End process and cost per pupil in processing admission application</u> – SW said that there has not been much progress with this due to the additional work burden in Customer Services so it would remain as an outstanding item.	SW

- 2.2.4 Action Item 4, Update on Capital Spend on UIFSM – SW reported the funding had been spent and while there were some delays, all schools had been able to provide hot meals in line with the Government’s expectation except for one small school. It was acknowledged that the funding was not sufficient to cover all requirements.
- 2.2.5 Action Item 5, Follow up with Legal on Gold Book – Norwena said she not yet had a response from Legal but is following it up. NT
- 2.2.6 Action Items 6 and 7, Access to Model Redundancy Policy for Schools – SW said she followed this up with the HR manager. There are policies which all schools have access to and there are other policies which are only accessible to schools that buy into Schools’ HR support. This is part of the current business model. SW will speak to the head of schools HR since it is anomalous that policies are not available to all schools when Brent is the employer for community schools.
- 2.2.7 Action Item 8, Low Carbon Schools Programme Update – This is on agenda item 3
- 2.2.8 Action Item 9, Consultation of Scheme for Delegation - approval of required amendments to the Scheme – This is on agenda item 5.
- 2.2.9 Action item 10, Provide details of what service is covered by DSG allocation at GBOEC – This report was ready but as the number of attendees was low, and in particular those that requested this item, the report was postponed to the next Forum. SW said it was not time critical and could wait until the next Forum. If members wished, it could be sent out earlier and they agreed to this.
- 2.2.10 Action Item 11 (Paragraph 3.8 from minutes), VAT, officers to raise with EFA why VA schools are not exempted from paying VAT on the governors liability of capital funding and Academies are exempted – DP said that this has not been followed up yet. MB reminded officers that the Chair asked at the last meeting that a letter be drafted and said he would sign it. NT/DP
- 2.2.11 Action Item 12 (Paragraph 6.6 from minutes), School Meals budget – officers to raise with EFA that £2.30 per meal should be increased for meals that have to pureed and for kosher meals – This has not been followed up (although representations were made when the scheme was first announced). Officers will follow it up and provide update at the next meeting. NT/DP



3.0 Low Carbon Schools Programme Update

- 3.1 EA presented the report introducing herself and the Energy Manager, AR. She reminded members that this is a year two update of the report which was brought to the Forum last year and provided update on savings achieved by schools on energy bills and CRC. She highlighted the targets set for the project and how some of these targets have been exceeded leading to financial benefits from energy bills and CRC tax reduction. The officers have spoken with the senior officers in CYP and it was confirmed that in the future this programme could only be funded on a school by school basis i.e. as a traded service. However the Low Carbon Schools programme web page, which offers advice and tools to assist in energy management, will continue to be hosted on Schools Extranet and is available to all of the boroughs schools.
- 3.2 HG asked that if the funding is not top-sliced from DSG, how will the service be supported financially and EA said through schools funding it from their own delegated budget i.e. on buy back basis
- 3.3 AR provided information on developing the service to enable schools to buy into it. She mentioned Ben Young who worked for the LA as a consultant and has set up his own service to work closely with a couple of Borough's schools. He has tailored his service to meet the requirements of three schools which were on a draft poster. One of them is Malorees Infant School which has no caretaker and Ben is assisting with the maintenance of the boiler contract and general heating controls. His service is tailored to suit individual schools' needs for a fee of £1,170 per annum. One of the schools has recouped savings of 15% in the first six months.
- 3.4 The schools have an option of taking an interest free loan supported by Salix Finance. This allows schools to pay back in five years which could be easily funded from the energy savings it makes. The first payment is deferred so that the repayment starts in the second year. This is a GLA refit programme which is currently supporting an expanding school and 6 corporate buildings. The programme has a £1m investment aiming to achieve 23% savings. It's a guaranteed framework service where the provider pays back the money. She suggested if schools are looking into savings on energy bills they should speak to Ben Young.
- 3.5 MB concluded this item saying that this is the end of the programme and it will now become a traded service. He thanked the Energy Manager and asked her to circulate to all schools the final version of the poster when finalised.

4.0 Funding Arrangements for 2015-16

- 4.1 SW introduced this item and said that this paper should be viewed positively. Brent is one of the authorities that will receive additional funding of at least £11m to be passed on to schools. Officers will be creating scenarios for distribution and bringing them to the Schools Funding Sub Group followed by the Schools Forum in October.
- 4.2 SW added that there will be further changes on the High Needs Block which are detailed in the Appendices attached. The DfE have consulted on Early Years funding, Pupil Premium grant and the changes proposed to 3&4 year funding. It was confirmed that non recoupment academies will be brought into the Local Authorities' funding formula and therefore from 2015-16 the academies will not be differentiated as recoupment and non recoupment in terms of funding. Free schools will also be brought into the funding formula but from the second year after opening. The EFA will fund Free Schools in the first year of opening.
- 4.3 HG raised the issue of PVI's reluctance to take on 2 year olds, and asked whether the WEG rates paid to settings could be renewed.
- 4.4 PR said that PVI's have problems admitting 2 year old NEG funded children. There are concerns on quality and security. Also the staff time required in changing the number of nappies making it uneconomical. In addition, the Local Authority requires a significant level of paperwork in particular Common Assessment Framework (CAF) which requires additional time for families with problems. He said there is a definite need for the Schools Forum to review the rates.
- 4.5 HG referred to February 2013 report brought to the Schools Forum on 'Consultation on the proposals for funding the free entitlement for two year olds for 2013/14' She asked if an update can be provided on this. HG thanked the Chair for allowing her to raise this additional issue. SW/Sue Gates
- 4.6 LG asked if the ESG provides funding to the Music Service. SW said that the service is funded with a combination of both a small degree of ring-fenced grant but majority of its funding is as a traded service
- 4.7 HM asked if the funding issue with Sinai could be considered again. He recognised that it is treated fairly in line with the new Funding Formula and that there were no mechanisms to divert additional money to Sinai but he requested if any new mechanics of distributing funding could be considered to enable Sinai to benefit

as well.

- 4.8 SW said that there is a large piece of work being done on the formula in order to present the budgets to Schools Forum. She said it is important to get it right and there will be an opportunity to work at the detail and consequences for each school.

5.0 Scheme for Financing Schools & Schools Financial Regulations

- 5.1 NT presented this report. She said that the Scheme for Financing Schools and Schools Financial Regulations are statutory documents. The Scheme for Financing Schools requires approval of the Schools Forum. These are only applicable to maintained schools including PRU's as they also now have delegated budget. She referred to Item 1.5 of the report which detailed the changes to the previous scheme. Some parts of the document have already been consulted on and approved i.e. the Licensed Deficit policy.
- 5.2 The second document is more detailed and is in line with the Council's Financial Regulations. The Schools Forum is being consulted on this document.
- 5.3 SK said she had not read it thoroughly but it would be helpful in particular to those with finance responsibility to highlight what the changes are and, in addition, provide some training or workshops. She referred to Item 2.17 on fraud where it indicates that all schools must have a robust system of controls to safeguard themselves against fraudulent or improper use of public money and assets. She said there needs to be specific guidance to schools on what the robust system looks like. NT said that further information is provided on Schools Extranet and training sessions are arranged. She said there were two audit courses on fraud prevention arranged but there was no expression of interest therefore the courses were cancelled. The courses would be pushed to bursars and through the headteachers' bulletin.
- 5.4 KC said that while the guidance set out what is expected of the schools, expectations of the LA were not clear. The council's adherence to its own procedures and regulations was audited.
- 5.5 RA queried the quality of Audits as some school staff have committed fraud at schools have passed audits. NT said that Audit has been consulted on these regulations. She added that these Regulations mirror the national guidance which LAs and the schools are required to follow.
- 5.6 MB said in some cases it would be impossible to follow these regulations as there is not a sufficient number of staff to segregate



- duties. YF agreed as his school experiences this. HG said Governors at schools have a responsibility to ensure that fraud is not committed. It is useful to have a protocol. TM said even if schools do not commit fraud, it is easy to make mistakes, particularly for small schools and therefore it is useful to have guidelines to follow to protect staff.
- 5.7 KC asked who is monitoring the quality of Audit as she has taken the view that the school next door with poor management gets the same rating as a good school with proper management systems. She felt that the audit reports are “cut & paste” from one school to another and not reflecting the actual school position. Also the reports have grammatical errors and are poorly written. She asked who was reading them to compare. Can schools give feedback?
- 5.8 SW said she would pursue this with the Head of Audit. **SW**
- 5.11 MB concluded this item and asked the maintained schools’ representatives to vote on whether or not to approve these Regulations.
The votes were:
For - 9
Against – 0
Abstained – 0
The Scheme for Financing Schools Regulations were therefore approved, with no objections to Schools Financial Regulations.
- 6.0 Any Other Business**
- 6.1 HG asked if the school expansions will take place in time to address the demand of school places. SW said that some expansion projects are proceeding slowly due to procurement issues. These delays will not affect Brent in the shorter term as places are available for another year.
- 6.2 SW wanted to inform members in an informal way to highlight that there could be some service cuts that effect schools directly as well as the other service areas in the Council. The Council is required to make cuts in 2015-16 of £53m from the General Fund. She said that the Council looks at everything that it funds, and school crossing patrols were cited as an example where schools would have to pick up the bill if the service were to continue and decides what services can be reduced. SN said her school has not had school crossing patrol for 2 years and her school is on the hill. SK said that everybody will argue if particular cuts are proposed but if the Council is clear about its choices then schools can decide on the lesser of the evils. HG asked if members can email officers with suggestion on areas where there could be savings. SW said yes



those would be welcomed. GB said it was good that SW was sharing the issues with the Schools Forum in advance.

- 6.3 A nomination to represent at the Schools Funding Sub Group was requested to fill the vacancy. HM and HG both agreed but HG was happy for HM to represent. HM was therefore nominated as a primary governor.
- 6.4 The Forum ended at 8.00pm

Action Log

No.	Action	Completion Date	Owner
1	3% increase on base rate to be paid to all 3 and 4 Year old 2013-14 providers	Sept 14	DP
2	Free School Meals and Pupil Premium leaflets to be emailed as attachments	Sept 14	DP
3	Benchmarking of End to End process and cost per pupil in processing admissions application	Sept 14	SW
4	Write to EFA to why the VA schools are not exempted from paying VAT on the governors liability of capital funding and Academies are exempted	Sept 14	SW
5	School Meals budget – officers to raise with EFA that £2.30 per meal should be increased for meals that have to pureed and for kosher meals	Sept 14	SW
6	Follow up with Legal on the settlement agreement policy	Sept 14	NT
7	Provide details of what service is covered by DSG allocation at GBOEC	Sept 14	Angela Chiswell

December 2014 / January 2015 Forums

8	Review of NEG 3&4 hourly rates	Dec 14/ Jan 15	Sue Gates
9	Update on funding the free entitlement for two year olds	Dec 14/ Jan 15	Sue Gates
10	Wembley Learning Zone – DSG Funding request for 2015-16	Dec 14/ Jan 15	John Gallagher
11	De-Delegation - Free School Meals Eligibility Assessments	Dec 14/ Jan 15	Carmen Coffey
12	De-Delegation - Staff Cost Supply Cover, Licenses/Subscriptions and Trade Union Facilities Time	Dec 14/ Jan 15	NT
13	Schools Causing Concerns - DSG Funding request for 2015-16	Dec 14/ Jan 15	John Gallagher

14 2015-16 Growth Funding and Pupils Out of School Places

Dec 14/ Carmen
Jan 15 Coffey

15 Review of SEN Band 6

Dec 14/ Carmen
Jan 15 Coffey

 Brent	<p style="text-align: center;">Schools Forum 22 October 2014</p> <p style="text-align: center;">Report from the Strategic Director of Children and Young People</p>
<p>For Consultation</p>	
<p>Schools Funding Formula 2015-16</p>	

1. Background

- 1.1. As reported to the Schools Forum in September, the DfE has announced an additional £390m of revenue funding to be distributed to the least fairly funded local authorities from 2015/16, of which Brent gets a share of £11m. This is a provisional figure and is likely to be higher due to expected pupil number increases.
- 1.2. As a result the Schools Formula Sub-Group met on 3 October to look at options to ensure a fair distribution of the £11m across all schools.
- 1.3. In addition, following the decision to convert non-recoupment academies to recoupment academies, Ark and Capital City are now included in the formula calculations and will equally benefit from the increase.

2. Models

- 2.1. Several models were discussed at the sub-group. As a result of these discussions, two models were identified to be put forward to the Schools Forum.
- 2.2. The Schools Formula Sub-Group therefore agreed to bring the following two models to the Schools Forum. as options for distributing the additional funding:
 - Model 1: This model distributes the additional funding by increasing the amount per pupil across all of the pupil led factors.
 - Model 2: This model distributes the additional funding by increasing the amount per pupil across all the pupil-led factors except for AWPU

- 2.2.1. Both models maintain a 1: 1.29 Primary: Secondary ratio which was the national average for 2014/15. Brent's ratio last year was 1:1.27 the national average at the time. The Schools Forum agreed to keep this ratio in line with the national average and therefore all models have been calculated with this adjustment.

		Amount per Pupil £			
		2014/15	Model 1	Model 2	New Minimum
Basic Entitlement (AWPU)	Primary	3,061.74	3,224.33	3,061.74	2,880.00
	KS3	4,480.40	4,771.13	4,480.40	3,950.00
	KS4	4,945.03	5,265.91	4,945.03	4,502.00
Deprivation	IDACI 1 – Primary	314.72	331.43	383.29	209.00
	IDACI 2 – Primary	319.20	336.15	388.75	260.00
	IDACI 3 – Primary	330.40	347.94	402.39	347.00
	IDACI 4 – Primary	537.60	566.15	654.73	422.00
	IDACI 5 – Primary	817.60	861.02	995.74	477.00
	IDACI 6 – Primary	1,153.60	1,214.86	1,404.95	691.00
	IDACI 1 – Secondary	332.50	354.08	465.50	289.00
	IDACI 2 – Secondary	338.75	379.00	474.25	379.00
	IDACI 3 – Secondary	351.25	470.00	491.75	470.00
	IDACI 4 – Secondary	582.50	620.3	815.50	554.00
	IDACI 5 – Secondary	895.00	953.08	1,253.00	614.00
	IDACI 6 – Secondary	1,270.00	1352.41	1,778.00	819.00
LAC		525.00	1,004.00	1,004.00	1,004.00
EAL	EAL 1 – Primary	1,153.60	1,214.86	1,404.95	466.00
	EAL 1 – Secondary	1,287.50	1,371.04	1,802.50	1,130.00
Prior Attainment	Low Attainment 78	1,120.00	1,179.47	1,364.02	669.00
	KS4	1,381.25	1,470.88	1,933.75	940.00

- 2.2.2. The first column shows the amounts per pupil applied in 2014/15, and the last column shows the new minimum levels for each factor now required by the DfE.

- 2.2.3. Where a proportionate increase does not allow a particular factor to meet the minimum requirements, the factor amount has been increased to the meet the minimum.

- 2.2.4. The two non-recoupment academies (Ark and Capital City) are now included in the funding model. Michaela Free School opened in September 2014 and will be funded directly by the DfE for the remainder of the 2014/15 financial year, but should then appear in the final model for inclusion in 2015/16 funding calculations.

- 2.2.5. Each model includes an additional split site factor for Leopold and Roe Green Infant School in recognition that both have opened an annexe. The Schools Funding Sub-Group recommended the additional funding under the split-site factor.

3. Sub-Group Discussions

- 3.1. The Schools Formula Sub-Group also reviewed the English as an Additional Language (EAL) factor, to consider making a change from EAL 1 to EAL 3. This was an issue that had been raised by a few schools.
- 3.1.1. There are currently 3 EAL factors to choose from, and these can be different for Primary and Secondary schools. The EAL factor means that schools receive funding for pupils with EAL who have entered the English school system within recent years (EAL1 – within the past 1 year; EAL2 – within the past 2 years; EAL3 – within the past 3 years).
- 3.1.2. Brent currently uses the EAL1 factor and after much discussion the sub-group took the view that this should remain as EAL1. The rationale behind this was that many Brent schools have a particular challenge including a large number of pupils enter the school system each year from overseas and it was particularly important therefore to ensure that there was additional support for these pupils in the first year.
- 3.2. There was also a discussion around applying a cap on gains. However a capping on gains is having minimal effect and therefore is not recommended.

4. Next Steps

- ⇒ The deadline for submission of the provisional budget to the EFA is 31 October. The model selected by the Schools Forum will be used for this submission.
- ⇒ The model agreed by the Schools Forum will also be open for consultation to all schools in Brent via the Schools Extranet. Schools are invited to engage with this process and provide responses where appropriate.
- ⇒ The proposed schools budget will then be submitted to the council's Cabinet for approval in December to approve any changes to the schools funding formula, as modelled.
- ⇒ Additional de-delegation approvals and approvals for centrally retained items will be submitted to the Schools Forum in December.
- ⇒ The final schools budget will be brought to the Schools Forum in January, and submitted thereafter to the DfE by 20 January.
- ⇒ Schools will be notified of their budget (schools block only) by 27 February 2015, and of their full budget by 31 March 2015

5. DfE Approvals

- 5.1 The DfE has approved the MFG exclusions for:
- a. the two schools receiving a split-site allocation for the first time;
 - b. the applications for varying the pupil numbers at the two all-through schools. This will enable the MFG to be calculated separately for the secondary and primary cohorts in each school.
- 5.2 A further approval is pending following a request for a lump sum variation for Crest Academy Girls and Boys which merged in September 2014. The merged school will receive 85% of the two lump sums in 2015-16.

6. Recommendations and Consultation points

- 6.1. The Schools Forum is requested to:
- a. Approve the additional split-site factor funding for the two schools – Leopold and Roe Green Infants;
 - b. Consider the two modelling options presented and recommend a model for the 2015/16 Schools Block Funding Formula.

Appendix

1. Schools Funding 2015/16 Models

Contact Officers

- Sara Williams – Operational Director (Education and Early Help)
- Norwena Thomas – Senior Finance Analyst
- Devbai Patel – Schools Budget Manager

COMPARISONS

SCHOOL SECTOR	School Name	Basic Entitlement Total	School Specific Factors Total	AEN Total	Total Allocation	15-16 MFG Adjustment	15-16 Post MFG Budget	A		B		C		D		E		F		COMMENTS
								2014-15 Post MFG Allocation	2015-16 Post MFG W/O £11m	Variance A-B	Variance C/A	2015-16 Post MFG with £11m	Variance D-A	Variance E/A	2015-16 Post MFG with £11m and 10% Cap on 1.5% Gains	Variance F-A				
Total			£14,046,726	£42,727,548	£211,670,543	£845,717	£212,516,261	£200,945,485	£200,945,485	£0		£212,516,261	£11,570,776		£212,516,260	£11,570,775				
Primary	Anson Primary School	£1,167,207.00	£201,510.00	£349,081.64	£1,717,798.64	£0.00	£1,717,798.64	£1,720,284.88	£1,697,503.26	£22,781.62	-1.32%	£1,717,798.64	£2,486.24	-0.14%	£1,724,912.56	£4,627.67				
Primary	ARK Franklin Primary Academy	£1,734,688.86	£208,162.83	£644,460.59	£2,587,312.28	£0.00	£2,587,312.28	£2,482,067.85	£2,447,959.28	£34,108.58	-1.37%	£2,587,312.28	£105,244.43	4.24%	£2,590,216.68	£108,148.83				
Primary	Avigdor Hirsch Torah Temimah Primary School	£176,897.88	£176,897.88	£63,629.28	£843,476.63	£28,074.37	£871,551.00	£882,129.47	£871,551.00	£10,578.47	-1.20%	£871,551.00	£10,578.47	-1.20%	£871,551.00	£10,578.47				
Primary	Barham JMI School	£2,215,113.84	£232,783.72	£775,856.41	£3,223,753.97	£0.00	£3,223,753.97	£2,986,229.09	£2,968,158.97	£18,070.12	-0.61%	£3,223,753.97	£237,524.88	7.95%	£3,216,747.77	£230,518.69				
Primary	BRAINTCROFT PRIMARY SCHOOL	£2,228,011.15	£218,464.40	£977,825.33	£3,424,299.89	£0.00	£3,424,299.89	£3,138,319.92	£3,147,322.46	£9,002.55	0.29%	£3,424,299.89	£285,979.97	9.11%	£3,413,609.78	£275,289.86				
Primary	Brentfield JMI School	£1,718,567.21	£214,443.67	£835,701.20	£2,768,712.08	£0.00	£2,768,712.08	£2,573,201.78	£2,547,826.00	£25,375.79	-0.99%	£2,768,712.08	£195,510.29	7.60%	£2,763,484.57	£190,282.79				
Primary	Byron Court Primary School	£2,050,673.07	£203,138.16	£545,556.54	£2,799,367.77	£0.00	£2,799,367.77	£2,613,507.28	£2,581,237.68	£32,269.61	-1.23%	£2,799,367.77	£185,860.49	7.11%	£2,795,346.88	£181,839.60				
Primary	Carlton Vale Infants School	£548,135.88	£190,303.50	£258,740.00	£997,180.36	£3,848.86	£1,001,029.23	£1,013,375.31	£1,001,029.23	£12,346.08	-1.22%	£1,001,029.23	£12,346.08	-1.22%	£1,001,029.23	£12,346.08				
Primary	Chalkhill Primary School	£1,634,734.67	£198,859.00	£711,357.20	£2,544,950.87	£0.00	£2,544,950.87	£2,460,491.99	£2,426,567.50	£33,924.49	-1.38%	£2,544,950.87	£84,458.88	3.43%	£2,549,803.80	£89,311.80				
Primary	Christ Church Brondesbury CE P	£619,071.12	£177,277.45	£215,980.76	£1,012,329.32	£18,475.27	£1,030,804.59	£1,043,802.46	£1,030,804.59	£12,997.88	-1.25%	£1,030,804.59	£12,997.88	-1.25%	£1,030,804.59	£12,997.88				
Primary	Convent of Jesus & Mary Infant	£877,017.41	£177,187.04	£340,085.83	£1,394,290.28	£0.00	£1,394,290.28	£1,265,271.79	£1,290,920.46	£25,648.68	2.03%	£1,394,290.28	£129,018.50	10.20%	£1,388,159.78	£122,887.99				
Primary	Donnington Primary School	£680,333.36	£191,026.50	£263,379.52	£1,134,739.38	£0.00	£1,134,739.38	£1,105,538.17	£1,091,820.49	£13,717.68	-1.24%	£1,134,739.38	£29,201.22	2.64%	£1,137,175.86	£31,637.69				
Primary	Elsley Primary School	£1,347,769.41	£200,064.00	£449,603.39	£1,997,436.80	£0.00	£1,997,436.80	£1,905,523.36	£1,879,941.47	£25,581.89	-1.34%	£1,997,436.80	£91,913.44	4.82%	£1,998,380.36	£92,857.00				
Primary	Fryent Primary School	£1,702,445.57	£206,152.96	£695,214.69	£2,603,813.22	£0.00	£2,603,813.22	£2,383,403.38	£2,405,106.24	£21,702.86	0.91%	£2,603,813.22	£220,409.84	9.25%	£2,595,162.22	£211,758.84				
Primary	Furness Primary School	£1,541,229.13	£204,896.79	£642,044.29	£2,388,170.21	£73,927.71	£2,462,097.92	£2,496,471.55	£2,462,097.92	£34,373.62	-1.38%	£2,462,097.92	£34,373.62	-1.38%	£2,462,097.92	£34,373.62				
Primary	Gladstone Park Primary School	£2,021,654.11	£212,433.80	£745,153.98	£2,979,241.89	£0.00	£2,979,241.89	£2,701,783.38	£2,745,663.03	£43,879.65	1.62%	£2,979,241.89	£277,458.51	10.27%	£2,966,895.89	£265,112.51				
Primary	Harlesden Primary School	£664,211.72	£191,026.50	£327,815.02	£1,183,053.24	£0.00	£1,183,053.24	£1,133,030.92	£1,118,900.85	£14,130.07	-1.25%	£1,183,053.24	£50,022.32	4.41%	£1,183,652.84	£50,621.92				
Primary	Islamia Primary School	£1,275,222.01	£275,262.18	£440,466.36	£1,990,950.55	£0.00	£1,990,950.55	£1,904,438.83	£1,878,582.62	£25,856.21	-1.36%	£1,990,950.55	£86,511.73	4.54%	£1,992,129.49	£87,690.66				
Primary	John Keble Anglican Church Primary School	£1,350,993.74	£178,018.53	£656,444.81	£2,185,457.08	£0.00	£2,185,457.08	£2,083,783.42	£2,055,196.94	£28,586.47	-1.37%	£2,185,457.08	£101,673.66	4.88%	£2,186,620.31	£102,836.89				
Primary	Kilburn Park School Foundation	£609,398.13	£200,861.73	£211,383.37	£997,643.23	£65,251.88	£1,062,895.11	£1,076,388.01	£1,062,895.11	£13,492.89	-1.25%	£1,062,895.11	£13,492.89	-1.25%	£1,062,895.11	£13,492.89				
Primary	Kingsbury Green School,	£1,966,840.53	£200,064.00	£684,236.53	£2,851,141.06	£0.00	£2,851,141.06	£2,670,086.04	£2,633,053.71	£37,032.33	-1.39%	£2,851,141.06	£181,055.02	6.78%	£2,847,913.02	£177,826.98				
Primary	LEOPOLD PRIMARY SCHOOL	£1,344,545.08	£399,806.22	£452,902.13	£2,197,253.42	£0.00	£2,197,253.42	£1,906,507.44	£2,080,178.24	£173,670.80	9.11%	£2,197,253.42	£290,745.98	15.25%	£2,198,245.09	£291,737.64				Add. Split Site
Primary	Lyon Park Infants' School	£1,160,758.34	£194,919.23	£514,316.89	£1,869,994.47	£0.00	£1,869,994.47	£1,671,973.54	£1,726,441.95	£54,468.40	3.26%	£1,869,994.47	£198,020.93	11.84%	£1,859,476.72	£187,503.18				
Primary	Lyon Park Junior School	£1,547,677.79	£201,558.97	£501,720.92	£2,250,957.69	£0.00	£2,250,957.69	£2,063,838.74	£2,075,757.93	£11,919.19	0.58%	£2,250,957.69	£187,118.95	9.07%	£2,243,688.55	£179,849.81				
Primary	MALOREES INFANTS SCHOOL	£573,930.51	£177,994.35	£155,608.69	£907,033.55	£0.00	£907,033.55	£891,966.59	£881,249.51	£10,717.08	-1.20%	£907,033.55	£15,066.96	1.69%	£909,679.04	£17,712.45				
Primary	Malorees Junior School (Foundation)	£764,165.91	£177,964.30	£143,320.25	£1,085,450.46	£0.00	£1,085,450.46	£1,062,625.62	£1,049,355.70	£13,269.92	-1.25%	£1,085,450.46	£22,824.84	2.15%	£1,088,326.83	£25,701.21				
Primary	Mitchell Brook Primary School	£1,637,958.99	£201,028.00	£743,264.69	£2,582,251.69	£0.00	£2,582,251.69	£2,590,428.62	£2,554,587.61	£35,841.01	-1.38%	£2,582,251.69	£35,841.01	-1.38%	£2,593,418.51	£2,989.89				
Primary	Mora Primary & Nursery School	£1,328,423.44	£199,341.00	£543,239.23	£2,071,003.67	£0.00	£2,071,003.67	£1,998,050.53	£1,971,069.88	£26,980.64	-1.35%	£2,071,003.67	£72,953.14	3.65%	£2,074,309.51	£76,258.98				
Primary	MOUNT STEWART INFANT SCHOOL	£967,298.62	£193,385.73	£292,337.01	£1,453,021.36	£0.00	£1,453,021.36	£1,365,296.24	£1,347,717.58	£17,578.66	-1.29%	£1,453,021.36	£87,725.12	6.43%	£1,451,325.52	£86,029.28				
Primary	Mount Stewart Junior School	£1,160,758.34	£197,062.87	£171,601.43	£1,529,422.64	£0.00	£1,529,422.64	£1,464,040.58	£1,445,035.92	£19,004.67	-1.30%	£1,529,422.64	£65,382.06	4.47%	£1,530,410.79	£66,370.21				
Primary	N.W. LONDON JEWISH DAY SCHOOL	£799,633.53	£178,235.43	£124,228.25	£1,102,097.20	£0.00	£1,102,097.20	£1,090,075.12	£1,076,397.53	£13,677.60	-1.25%	£1,102,097.20	£12,022.08	1.10%	£1,106,163.76	£16,088.64				
Primary	Newfield Primary School	£1,305,853.14	£195,605.50	£607,998.79	£2,109,397.43	£218,579.85	£2,327,977.28	£2,360,449.94	£2,327,977.28	£32,472.67	-1.38%	£2,327,977.28	£32,472.67	-1.38%	£2,327,977.28	£32,472.67				
Primary	Northview JMI School,	£673,884.70	£186,701.55	£279,684.59	£1,140,270.84	£0.00	£1,140,270.84	£1,091,761.38	£1,078,185.48	£13,575.90	-1.24%	£1,140,270.84	£48,509.46	4.44%	£1,140,799.71	£49,038.33				
Primary	Oakington Manor Primary School	£2,079,692.03	£182,687.75	£847,580.52	£3,109,960.29	£0.00	£3,109,960.29	£2,922,311.60	£2,881,217.24	£41,094.36	-1.41%	£3,109,960.29	£187,648.70	6.42%	£3,107,657.10	£185,345.50				
Primary	Oliver Goldsmith Primary	£1,354,218.07	£203,389.39	£370,999.66	£1,928,607.12	£0.00	£1,928,607.12	£1,836,580.54	£1,812,082.67	£24,497.87	-1.33%	£1,928,607.12	£92,026.58	5.01%	£1,929,138.98	£92,558.43				
Primary	Our Lady of Grace Catholic Infant School	£583,603.50	£176,699.05	£289,555.11	£1,049,857.66	£0.00	£1,049,857.66	£903,113.47	£975,231.67	£72,118.20	7.99%	£1,049,857.66	£146,744.20	16.25%	£1,039,955.49	£136,842.02				
Primary	Our Lady of Grace Junior School	£773,838.90	£177,348.83	£261,591.31	£1,212,779.03	£0.00	£1,212,779.03	£1,082,402.65	£1,124,227.34	£41,824.69	3.86%	£1,212,779.03	£130,376.38	12.05%	£1,205,471.07	£123,068.43				
Primary	Our Lady of Lourdes Catholic Primary School	£673,884.70	£177,494.35	£293,082.01	£1,144,461.06	£0.00	£1,144,461.06	£1,120,159.01	£1,106,019.04	£14,139.97	-1.26%	£1,144,461.06	£24,302.06	2.17%	£1,147,527.87	£27,368.86				
Primary	Park Lane JMI School	£1,354,218.07	£193,195.50	£466,284.64	£2,013,698.21	£0.00	£2,013,698.21	£1,931,954.58	£1,905,873.19	£26,081.39	-1.35%	£2,013,698.21	£81,743.63	4.23%	£2,015,819.05	£83,864.47				
Primary	Preston Park Primary School	£2,511,752.08	£211,428.86	£859,245.70	£3,582,426.64	£0.00	£3,582,426.64	£3,211,441.38	£3,301,394.05	£89,952.67	2.80%	£3,582,426.64	£370,985.26	11.55%	£3,564,062.					

COMPARISONS

SCHOOL SECTOR	School Name	Basic Entitlement Total	AEN Total	School Specific Factors Total	Total Allocation	15-16 MFG Adjustment	15-16 Post MFG Budget	A		B		C		D		E		F		G		COMMENTS
								2014-15 Post MFG Allocation	2015-16 Post MFG W/O £11m	Variance A-B	Variance C/A	2015-16 Post MFG with £11m	Variance D-A	Variance E/A	2015-16 Post MFG with £11m and 10% Cap on 1.5%	Variance F-A						
Total		£144,838,852	£51,212,823	£15,613,359	£211,665,034	£851,227	£212,516,261	£200,945,485	£200,945,485	£0.26			£212,516,261	£11,570,777			£212,516,261	£11,570,776.54				
Primary	Anson Primary School	£1,108,351.33	£403,701.77	£201,510.00	£1,713,563.10	£0.00	£1,713,563.10	£1,720,284.88	£1,697,503.26	£22,781.62	-1.32%	£1,713,563.10	£6,721.78	-0.39%	£1,715,925.74	£4,359.15						
Primary	ARK Franklin Primary Academy	£1,647,218.27	£744,262.00	£208,162.83	£2,599,643.10	£0.00	£2,599,643.10	£2,482,067.85	£2,447,959.28	£34,108.58	-1.37%	£2,599,643.10	£117,575.25	4.74%	£2,595,181.72	£113,113.87						
Primary	Avigdor Hirsch Torah Temimah Primary School	£572,546.13	£73,585.23	£176,897.88	£823,029.24	£48,521.76	£871,551.00	£882,129.47	£871,551.00	£10,578.47	-1.20%	£871,551.00	£10,578.47	-1.20%	£871,551.00	£10,578.47						
Primary	Barham JMI School	£2,103,418.13	£896,762.62	£232,783.72	£3,232,964.46	£0.00	£3,232,964.46	£2,986,229.09	£2,953,995.05	£32,234.04	-1.08%	£3,232,964.46	£246,735.37	8.26%	£3,217,127.99	£230,898.91						
Primary	BRAINTCROFT PRIMARY SCHOOL	£2,115,665.10	£1,130,507.76	£218,463.40	£3,464,636.27	£0.00	£3,464,636.27	£3,138,319.92	£3,103,221.92	£35,097.99	-1.12%	£3,464,636.27	£326,316.36	10.40%	£3,442,328.38	£304,008.46						
Primary	Brentfield JMI School	£1,631,909.55	£966,461.76	£214,443.67	£2,812,814.98	£0.00	£2,812,814.98	£2,573,201.78	£2,537,820.41	£35,381.37	-1.37%	£2,812,814.98	£239,613.20	9.31%	£2,797,482.33	£224,280.55						
Primary	Byron Court Primary School	£1,947,269.18	£630,438.38	£203,138.16	£2,780,845.72	£0.00	£2,780,845.72	£2,613,507.28	£2,595,922.04	£17,585.24	-0.67%	£2,780,845.72	£167,338.44	6.40%	£2,771,031.90	£157,524.61						
Primary	Carlton Vale Infants School	£520,496.48	£299,225.69	£190,303.50	£1,010,025.67	£0.00	£1,010,025.67	£1,013,375.31	£1,001,029.23	£12,346.08	-1.22%	£1,010,025.67	£3,349.64	-0.33%	£1,011,776.86	£1,598.44						
Primary	Chalkhill Primary School	£1,552,304.21	£822,661.90	£198,859.00	£2,573,825.11	£0.00	£2,573,825.11	£2,460,491.99	£2,426,567.50	£33,924.49	-1.38%	£2,573,825.11	£113,333.12	4.61%	£2,570,217.36	£109,725.37						
Primary	Christ Church Brondesbury CE P	£587,854.85	£249,774.85	£177,277.45	£1,014,907.15	£15,897.44	£1,030,804.59	£1,043,802.46	£1,030,804.59	£12,997.88	-1.25%	£1,030,804.59	£12,997.88	-1.25%	£1,030,804.59	£12,997.88						
Primary	Convent of Jesus & Mary Infant	£832,794.37	£393,298.41	£177,187.04	£1,403,279.82	£0.00	£1,403,279.82	£1,265,271.79	£1,282,103.05	£16,831.27	1.33%	£1,403,279.82	£138,008.03	10.91%	£1,393,182.72	£127,910.93						
Primary	Donnington Primary School	£646,027.98	£304,590.01	£191,026.50	£1,141,644.49	£0.00	£1,141,644.49	£1,105,538.17	£1,091,820.49	£13,717.68	-1.24%	£1,141,644.49	£36,106.33	3.27%	£1,141,009.96	£35,471.79						
Primary	Elsley Primary School	£1,279,808.99	£519,481.81	£200,064.00	£1,999,354.80	£0.00	£1,999,354.80	£1,905,523.36	£1,879,941.47	£25,581.89	-1.34%	£1,999,354.80	£93,831.44	4.92%	£1,995,250.23	£89,726.87						
Primary	Fryent Primary School	£1,616,600.83	£803,993.60	£206,152.96	£2,626,747.39	£0.00	£2,626,747.39	£2,383,403.38	£2,391,147.91	£7,744.53	0.32%	£2,626,747.39	£243,344.01	10.21%	£2,609,913.65	£226,510.27						
Primary	Furness Primary School	£1,463,513.63	£742,503.73	£204,896.79	£2,410,914.15	£51,183.77	£2,462,097.92	£2,496,471.55	£2,462,097.92	£34,373.62	-1.38%	£2,462,097.92	£34,373.62	-1.38%	£2,462,097.92	£34,373.62						
Primary	Gladstone Park Primary School	£1,919,713.49	£861,116.40	£212,433.80	£2,993,263.69	£0.00	£2,993,263.69	£2,701,783.38	£2,732,413.60	£30,630.22	1.13%	£2,993,263.69	£291,480.32	10.79%	£2,972,364.12	£270,580.75						
Primary	Harlesden Primary School	£630,719.26	£379,107.61	£191,026.50	£1,200,853.37	£0.00	£1,200,853.37	£1,133,030.92	£1,118,900.85	£14,130.07	-1.25%	£1,200,853.37	£67,822.45	5.99%	£1,197,480.96	£64,450.04						
Primary	Islamia Primary School	£1,210,919.75	£509,385.29	£275,262.18	£1,995,567.22	£0.00	£1,995,567.22	£1,904,438.83	£1,878,582.62	£25,856.21	-1.36%	£1,995,567.22	£91,128.39	4.79%	£1,991,723.03	£87,284.20						
Primary	John Keble Anglican Church Primary School	£1,282,870.74	£758,992.51	£178,018.53	£2,219,881.77	£0.00	£2,219,881.77	£2,083,783.42	£2,055,196.94	£28,586.47	-1.37%	£2,219,881.77	£136,098.35	6.53%	£2,213,122.78	£129,339.37						
Primary	Kilburn Park School Foundation	£578,669.62	£244,302.67	£176,861.73	£999,834.02	£63,061.10	£1,062,895.11	£1,076,388.01	£1,062,895.11	£13,992.89	-1.25%	£1,062,895.11	£13,992.89	-1.25%	£1,062,895.11	£13,992.89						
Primary	Kingsbury Green School	£1,867,663.84	£790,492.44	£200,064.00	£2,858,220.28	£0.00	£2,858,220.28	£2,670,086.04	£2,633,053.71	£23,050.33	-1.39%	£2,858,220.28	£188,134.24	7.05%	£2,847,248.45	£177,162.41						
Primary	LEOPOLD PRIMARY SCHOOL	£1,276,747.25	£523,454.91	£399,806.22	£2,200,008.37	£0.00	£2,200,008.37	£1,906,507.44	£2,080,178.24	£173,670.80	9.11%	£2,200,008.37	£293,500.93	15.39%	£2,195,889.88	£289,382.44						Add. Split Site
Primary	Lyon Park Infants' School	£1,102,227.84	£594,633.98	£194,919.23	£1,891,781.05	£0.00	£1,891,781.05	£1,671,973.54	£1,704,641.16	£32,667.62	1.95%	£1,891,781.05	£219,807.51	13.15%	£1,875,142.64	£203,169.10						
Primary	Lyon Park Junior School	£1,469,637.12	£580,067.14	£201,558.97	£2,251,263.23	£0.00	£2,251,263.23	£2,063,838.74	£2,070,914.07	£7,075.33	0.34%	£2,251,263.23	£187,424.49	9.08%	£2,238,364.24	£125,525.50						
Primary	MALORES INFANTS SCHOOL	£544,990.43	£179,956.48	£177,494.35	£902,441.26	£0.00	£902,441.26	£891,966.59	£881,249.51	£10,717.08	-1.20%	£902,441.26	£10,474.67	1.17%	£903,413.37	£11,446.78						
Primary	Malores Junior School (Foundation)	£725,633.33	£165,745.30	£177,964.30	£1,069,342.93	£0.00	£1,069,342.93	£1,062,625.62	£1,049,355.70	£13,269.92	-1.25%	£1,069,342.93	£6,717.30	0.63%	£1,070,312.94	£7,687.32						
Primary	Mitchell Brook Primary School	£1,555,365.95	£859,392.46	£201,028.00	£2,615,786.41	£0.00	£2,615,786.41	£2,590,428.62	£2,554,587.61	£35,841.01	-1.38%	£2,615,786.41	£25,357.79	0.98%	£2,620,809.61	£30,380.99						
Primary	Mora Primary & Nursery School	£1,261,438.53	£628,238.83	£199,341.00	£2,089,018.36	£0.00	£2,089,018.36	£1,998,050.53	£1,971,069.88	£26,980.64	-1.35%	£2,089,018.36	£90,967.83	4.55%	£2,085,928.69	£87,878.16						
Primary	MOUNT STEWART INFANT SCHOOL	£918,523.20	£338,078.42	£193,385.73	£1,449,987.35	£0.00	£1,449,987.35	£1,365,296.24	£1,347,932.52	£17,363.72	-1.27%	£1,449,987.35	£84,691.11	6.20%	£1,445,056.82	£79,760.59						
Primary	Mount Stewart Junior School	£1,102,227.84	£198,451.57	£197,062.87	£1,497,742.29	£0.00	£1,497,742.29	£1,464,040.58	£1,445,035.92	£19,004.67	-1.30%	£1,497,742.29	£33,701.70	2.30%	£1,497,317.86	£33,277.28						
Primary	N.W. LONDON JEWISH DAY SCHOOL	£759,312.51	£143,666.01	£178,235.43	£1,081,213.95	£0.00	£1,081,213.95	£1,090,075.12	£1,076,397.53	£13,677.60	-1.25%	£1,081,213.95	£8,861.17	-0.81%	£1,082,054.74	£8,020.38						
Primary	Newfield Primary School	£1,240,006.32	£703,061.81	£195,605.50	£2,138,673.63	£189,303.65	£2,327,977.28	£2,360,449.94	£2,327,977.28	£32,472.67	-1.38%	£2,327,977.28	£32,472.67	-1.38%	£2,327,977.28	£32,472.67						
Primary	Northview JMI School	£639,904.50	£323,289.96	£186,701.55	£1,149,896.00	£0.00	£1,149,896.00	£1,091,761.38	£1,078,185.48	£13,575.90	-1.24%	£1,149,896.00	£58,134.62	5.32%	£1,147,137.69	£55,376.31						
Primary	Oakington Manor Primary School	£1,974,824.88	£979,897.35	£182,687.75	£3,137,409.98	£0.00	£3,137,409.98	£2,922,311.60	£2,881,217.24	£41,094.36	-1.41%	£3,137,409.98	£215,098.38	7.36%	£3,125,160.69	£202,849.10						
Primary	Oliver Goldsmith Primary	£1,285,932.48	£429,049.27	£203,389.39	£1,918,371.14	£0.00	£1,918,371.14	£1,836,580.54	£1,812,082.67	£24,497.87	-1.33%	£1,918,371.14	£81,790.60	4.45%	£1,914,901.75	£78,321.21						
Primary	Our Lady of Grace Catholic Infant School	£554,175.66	£334,702.40	£176,699.05	£1,065,577.11	£0.00	£1,065,577.11	£903,113.47	£960,617.79	£57,504.32	6.37%	£1,065,577.11	£162,463.64	17.99%	£1,052,177.96	£149,064.49						
Primary	Our Lady of Grace Junior School	£734,818.56	£302,521.99	£177,348.83	£1,214,689.38	£0.00	£1,214,689.38	£1,082,402.65	£1,124,384.33	£37,981.68	3.51%	£1,214,689.38	£132,286.74	12.22%	£1,204,411.73	£122,009.08						
Primary	Our Lady of Lourdes Catholic Primary School	£639,904.50	£338,939.99	£177,494.35	£1,156,338.83	£0.00	£1,156,338.83	£1,120,159.01	£1,106,019.04	£14,139.97	-1.26%	£1,156,338.83	£36,179.83	3.23%	£1,155,920.11	£35,761.10						
Primary	Park Lane JMI School	£1,285,932.48	£539,243.31	£193,195.50	£2,018,371.29	£0.00	£2,018,371.29															

 Brent	Schools Forum 22 nd October 2014 Report from the Strategic Director for Children & Young People
For Decision	
The Gordon Brown Outdoor Education Centre Request for continuing Dedicated Schools Grant funding in 2015-16	

1.0 Consultation and Decision Making

- 1.1 At the meeting of 23rd October 2013, the Schools Forum asked for detailed information on the services provided at the Gordon Brown Outdoor Education Centre (The Centre) which are subsidised by funding received from the Dedicated Schools Grant (DSG).
- 1.2 This is one of a series of reports to be presented to the Schools Forum, to allow the group to review, challenge and agree the spending on services provided by the Council and funded by the DSG.
- 1.3 The Gordon Brown Outdoor Education Centre is managed by the Children and Young People Directorate and has received funding through the DSG since 2011
- 1.4 This funding has provided an average subsidy of 10% for Brent schools on the centre's standard residential prices.

2.0 The Centre

- 2.1 The Gordon Brown Outdoor Education Centre is owned by the London Borough of Brent and set in 25 acres of rural countryside in Rotherwick Hampshire, about an hour's travel time (by car) from London.
- 2.2 The Centre offers outdoor education visits, either residential or day, which provide an invaluable opportunity to enrich young peoples' learning, raise their self-esteem, increase their motivation and appetite for learning and improve their health and wellbeing. Schools also have the option to tailor any programmes offered by the centre to meet their specific needs whether linked to the curriculum, team building or for example, end of term reward sessions.
- 2.3 All the children that visit The Centre have an opportunity to directly experience the irreplaceable quality of learning and being outdoors in the environment, both as a positive influence for social and environmental sustainability and as a place for personal growth and change. This is an experience that stays with them for a lifetime.
- 2.4 A visit to The Centre provides a unique encounter for children of all ages, particularly from Brent, especially those who may not otherwise be able to access and experience their natural environment in a safe, secure and untarnished setting. These visits embrace a diverse range of learning through outdoor activities which offers children life changing experiences that they cherish into adulthood.

3.0 Government support for outdoor education in the curriculum

- 3.1 Government briefing papers¹ show strong support for the value of outdoor learning. They declare the overwhelming case for regular participation in adventurous environmental education as a core part of the curriculum and feedback

¹ English Outdoor Council (2009); Curriculum for Excellence through Outdoor Learning (Learning and Teaching Scotland, 2010)

from schools that have visited the centre (see Appendix A) shows in that for children, and in line with the government's thinking, a visit to The Centre:

- Helps to develop resilience and contributes to physical, psychological and social wellbeing,
- Helps young people to manage risk and encourages them to welcome challenge,
- Provides a safe environment for children to be away from home, often for the first time,
- Provides an opportunity for children to promote their self-esteem and emotional wellbeing and helps them form and maintain worthwhile and satisfying relationships,
- Provides an important opportunity for young people to learn and manage their own safety,
- Helps address health and obesity problems by teaching children how much healthy fun outdoor activity can be.

3.2 A National Trust survey² also assessed the impact on children missing out on the pure joy of connecting within the natural world and found that if a child learnt about the environment (in the environment), it influenced the way they treated it in the future. High quality out-of-classroom learning, as taught at the centre, influences how children behave and the lifestyle choices they make in the future. It shows the potential for school trips to the centre not just to change individual lives, but the lives of the communities the children live in.

3.3 OFSTED published a report³ on learning outside the Classroom and amongst its findings declared that “when planned and implemented well, learning outside the classroom contributed significantly to raising standards and improving pupils’ personal, social and emotional development”. This is exactly what a visit to the centre aims to provide for the children of Brent.

3.4 This has influenced Government ministers to prioritize outdoor play as it is now believed that children need “spaces where they can play, where they can feel completely free, where they can safely push their boundaries”. The Children’s Minister said that outside education and play has “huge potential to be at the heart of rehabilitating much of the breakdown in our society”. With the UK’s open spaces shrinking further every year, the importance of The Centre and the impact it can have on children’s overcrowded inner city lives, has never been greater.

4.0 Service offer

4.1 The Centre mainly provides residential, day, and weekend visits to all schools, Brent and non-Brent schools. Brent schools pay a subsidised rate whilst non-Brent schools pay the full rates (see Appendix B)

4.2 In addition, the centre offers weekend residential stays, holiday activities and day bookings for all schools (all year groups) and other children’s activity oriented groups such as scouts, cubs and beavers; rainbows, brownies and guides; church, youth and music groups and town twinning trips. Day visits can be incorporated within residential weeks for children who may not be able to attend a residential week with their school for cultural or financial reasons. The Centre extends flexibility to accommodate schools, where requested, to ensure that key curriculum linked activities happen on those days and that children are included in the full experience of visiting Centre.

4.3 Children with and from special needs schools and groups are welcome and the centre endeavours to meet the specific needs of these children.

4.4 All diets, allergies and religious food requirements are catered for. The Centre has worked extremely hard at reducing catering costs, particularly with the increases in food prices, fuel and energy. Every area of the centre has

² National Trust – Natural Childhood by Stephen Moss (doc. 1355766991839)

³ OFSTED – October 2008 Ref. 070299

been scrutinized to ensure that a diverse and healthy menu is provided without compromising the quality (or indeed quantity) of the meals provided.

- 4.5 In the 2013-14 academic year, the Centre's occupancy rate averaged 82% (see Appendix C).
- 4.6 Full occupancy is only limited by the number of beds and dormitory arrangements currently available and the weather conditions during the colder months of the year where discounts (or cheaper and negotiated prices) are offered to schools to increase take-up in these periods.
- 4.7 In order to maximise income and support the sustainability of the centre for Brent children, the Centre offers a range of day visits and holiday themed activity days for local school children during all school holidays. On average, about 260 children a week participate in activities offered by the Centre over eleven weeks of the school holidays.
- 4.8 To maximise its income generation potential, the centre also accepts all year round corporate bookings for team working, volunteer site working and other community based activities. These activities not only bring in some much needed income but in many instances leave lasting legacies e.g. the corporate group responsible for refurbishing the allotment.
- 4.9 Also offered by the centre are all year round birthday parties for children (minimum of 12 children for £120.00 per 2 hour activity). These can be hosted with campfires and marshmallow toasting, at an additional cost of £35.00 (for half an hour)
- 4.10 These sessions mean that the centre is open 50 weeks of the year (and 24 hours a day when residential places are taken) and can further subsidise the charges to Brent schools (and children) to ensure that as many children as possible are able to experience and enjoy a visit to the centre.
- 4.11 These year round activities help to cover all of the centre's operating costs and with the growth in its non-Brent schools, school holiday and other activities ensure that it has been able to absorb the significant increases in running costs over recent years as well as invest in facilities at the Centre, for example the small animal area which is particularly popular with children who do not have a pet at home.
- 4.12 The table below which shows a summary of the types of income received by the centre in 2013-14 financial year demonstrates the income opportunities the centre embraces which to a large extent also help to subsidise the cost of attendance for Brent schools.

Income type	Brent	Non-Brent	Other	Total
Residentials	£163,653	£69,862		£233,516
Corporate events	£2,985	£4,481		£7,466
Day visits		£28,631		£28,631
Guides & Scouts		£4,007		£4,007
Holiday activity days		£47,459		£47,459
Birthday parties & family events		£32,678		£32,678
Tuck shop & souvenirs			£8,519	£8,519
Brent Council – Schools Forum	£50,000			£50,000
Hampshire County Council			£12,744	£12,744
Other	£4,680		£2,185	£6,865
Total	£221,318	£187,118	£23,441	£431,884

5.0 Outdoor and curriculum themed activities

The centre offers a rich range of curriculum themed activities that are specifically designed (by staff at the centre) to engage children with the outdoor environment and give them the confidence to explore and learn from what it has to offer. These activities aim to embed in them knowledge and understanding of nature (including animals), the impact of past and present civilisations and how they can help to preserve it.

5.1 The outdoor activities offered include

- Orienteering
- Fires & Cooking
- Night walking
- Archery
- Trim Trail Course
- Low Rope Course
- Climbing (rent a wall)
- Laserquest
- Shelter Building & Survival
- Canoeing
- Eco Sports
-

5.2 The curriculum themed activities offered include

- Ancient Egyptians
- Bird watching
- Busy Bees
- Celts
- Conservation
- Dinosaurs
- Environmental Art
- Food Chains
- Goldilocks
- Great Fire of London
- Greeks
- Gruffalo
- Pirates
- Pond Dipping/Mini beasts
- River Study
- Robin Hood
- Rocks & Soils
- Romans
- Teddy Bears Picnic
- Three Little Pigs
- Tudors
- Vikings
- Village Study
- Walk into History

6.0 Funding

6.1 The current DSG funding of £50,000 has helped to subsidise the costs to Brent Schools.

This subsidy means that the centre can offer Brent schools a week's residential stay at an affordable cost per child

6.2 Whilst residential stays are usually for a week, visits are offered in part weeks (1 to 3 days), if it makes it more affordable for schools and allows more children to be able to benefit from the opportunities offered at the centre.

6.3 The table below summarises the centre's income and expenditure for the 2013-14 financial year and shows how the DSG funding is key to its viability.

	Revised Budget	Final Outturn	Outturn Variance
Expenditure			
Direct Employees	£229,601	£242,567	£12,966
Other Employees (Helpers)	£10,000	£10,268	£268
Indirect Employee Expenses	£1,500	£3,215	£1,715
Premises	£60,600	£51,603	(£8,997)
Transport	£5,050	£2,750	(£2,300)
Supplies & Services	£114,225	£122,960	£8,732
Total Expenditure	£420,976	£433,363	£12,384

	Revised Budget	Final Outturn	Outturn Variance
Income			
External Income	(£169,500)	(£210,565)	(£41,065)
Internal Income	(£200,000)	(£171,319)	£28,682
Brent Council - Schools Forum	(£50,000)	(£50,000)	£0
Brent Council - General Fund		(£1,479)	(£1,479)
Total Income	(£419,500)	(£433,363)	(£13,863)
Total Net	£1,479	£0	(£1,479)

6.4 Summary of 2014-15 budget, Year to Date (YTD - July 2014) and Forecast Outturn (March 2015)

	Agreed Budget ⁴	YTD (Jul 14)	Forecast (Mar 15)	Forecast Variance
Expenditure				
Direct Employees	£244,000	£100,124	£300,372 ⁵	£56,372
Other Employees (Helpers)	£12,500	£4,059	£12,178	(£322)
Indirect Employee Expenses	£3,500	£60	£180	(£3,320)
Premises	£60,000	£19,162	£57,487	(£2,513)
Transport	£5,000	£1,230	£3,689	(£1,311)
Supplies & Services	£95,000	£24,428	£73,284	(£21,716)
Total Expenditure	£420,000	£149,063	£447,190	£27,190
Income				
External Income	(£170,000)	(£126,553)	(£170,000)	£0
Internal Income	(£200,000)	(£87,168)	(£200,000)	£0
Brent Council - Schools Forum	(£50,000)		(£50,000)	£0
Brent Council - General Fund ⁴			£0	£0
Total Income	(£420,000)	(£213,720)	(£420,000)	£0
Total Net	£0	(£64,657)	£27,190	£27,190

7.0 Future plans – increasing capacity

- 7.1 It is clear that there is a limit to the extent that the centre has been able to extend the opportunities it offers to all children and maximise its offer in terms of school residential visits simply due to its accommodation capacity, which can presently cater for 82 children (including camping) when all its buildings are occupied.
- 7.2 The Shrubbery, one of the main residential accommodation blocks at the centre, was built as a short term structure nearly 50 years ago and it is now evident that it is considerably past being a viable building.
- 7.3 Brent Council is currently appraising options and costs for rebuilding, and relocating the existing shrubbery building which will provide the centre with a new 44 bed residential block.
- 7.4 The new building will enhance the centre's ability to meet the needs of Brent schools and confirm bookings that are already being received for 2015-16

⁴ To be revised

⁵ Due to application of the London Living Wage

7.5 The current and proposed capacity of the centre is as follows (see Appendix D)

Building	Current Capacity		Proposed Capacity	
	Children	Teachers	Children	Teachers
Main Building	32	4	32	4
Shrubbery	26	4	44	8
Tipis	24	4	24	4
Total residential capacity	82	12	100	16

8.0 Recommendation

- 8.1 There is no doubt that the current funding of £50,000 agreed by the Schools Forum enables the on-going subsidisation of the cost of residential places for Brent schools and children.
- 8.2 The Schools Forum is therefore asked to formally agree to continue to support this subsidy in 2015-16 and beyond.
- 8.3 The Schools Forum is also asked, in addition, to approve an additional £10,000 from the DSG in 2015-16 to enable the Centre to maintain the current prices for 2014-15 into 2015-16. This additional amount will allow the centre to meet the increasing cost of provision without having to pass on any additional cost to Brent schools and pupils.

9.0 Appendices

- A Feedback from schools that have visited the centre
- B 2014-15 academic year price list for residential visits
- C 2013-14 occupancy and activity statistics
- D Layout options for the new proposed Shrubbery building

Contact Officers

Sara Williams, Operational Director for Children and Young People

Brent Civic Centre
Engineers Way
Wembley, Middlesex HA9 0FJ

Angela Chiswell, Head of Youth Support Services

Brent Civic Centre
Engineers Way
Wembley, Middlesex HA9 0FJ

Tess Malcolm, Head of Centre

Gordon Brown Outdoor Education Centre
Ridge Lane, Rotherwick
Hampshire RG27 9AT

Feedback from schools that have visited the Gordon Brown Centre

Braintcroft Primary School

I brought 29 Year 4 children for 2 nights, 3 days experience in tipis. It was fantastic for the children as they had never been camping before. All activities were ideal for the group and the staff are welcoming and accommodating. I can't wait until next year!

Mr Seth, Year 4 Leader

Roe Green Junior School

The Gordon Brown Outdoor Education Centre provides Brent children with a unique opportunity to experience living together with their peers and with other adults in a secure and environmentally, friendly centre.

It enables the children to grow, socially and emotionally and become more independent young people. Parents say that their children return feeling happy and more confident, albeit muddy and tired!

Melissa Loosemore, Head Teacher

Malorees Junior School

Learned lots of survival & life skills, e.g. hunting, shelter building, & cooking. The children learned to work as teams.

Sandhya Ellis, Year 5 Teacher

Children loved exploring new spaces, more class interaction- greater independence

S. McColl, Year 5 Teacher

My children

- Displayed a sense of achievement when completing tasks.
- Faced their fears in a new environment.
- Built relationships with other schools and centre staff.
- Took responsibility for their own welfare.

Mrs C Fowler, Head Teacher

St Margaret Clitherow

At the GBOEC children enjoy the space and freedom to develop worthwhile and long-term friendship. This relationship development is only possible with a residential stay at the GBOEC. The visit provides challenges which builds self-esteem and confidence and not only benefits them on their return to the classroom but stays with them through their adult life.

Ewa McSperrin, Head Teacher

Week beginning	Rates for Brent schools						Rates for non-Brent schools					
	per block/week			per child			per block/week			per child		
	Main Building	Shrubbery	Tents/Tipis	for 5 days (full week)	for 3 days (half week)	Overnight (+ 2 days)	Main Building	Shrubbery	Tents/Tipis	for 5 days (full week)	for 3 days (half week)	Overnight (+ 2 days)
Capacity	sleeps 32	sleeps 26	camps 24	(no minimum numbers)			sleeps 32	sleeps 26	camps 24	(minimum numbers apply)		
01 Sep 14	Activity Week						Activity Week					
08 Sep 14	£3,904	£3,172	£2,928	£122	£73	£48	£4,416	£3,588	£3,312	£138	£82	£55
15 Sep 14	£3,904	£3,172	£2,928	£122	£73	£48	£4,416	£3,588	£3,312	£138	£82	£55
22 Sep 14	£4,416	£3,588	£3,312	£138	£82	£55	£4,832	£3,926	£3,624	£151	£90	£60
29 Sep 14	£4,416	£3,588	£3,312	£138	£82	£55	£4,832	£3,926	£3,624	£151	£90	£60
06 Oct 14	£4,416	£3,588	£3,312	£138	£82	£55	£4,832	£3,926	£3,624	£151	£90	£60
13 Oct 14	£4,416	£3,588	£3,312	£138	£82	£55	£4,832	£3,926	£3,624	£151	£90	£60
20 Oct 14	£4,416	£3,588	£3,312	£138	£82	£55	£4,832	£3,926	£3,624	£151	£90	£60
27 Oct 14	Half-term (closed for residential stays)						Half-term (closed for residential stays)					
03 Nov 14	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
10 Nov 14	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
17 Nov 14	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
24 Nov 14	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
01 Dec 14	£4,416	£3,588	N/A	£138	£82	£55	£4,416	£3,588	N/A	£138	£82	£55
08 Dec 14	£3,904	£3,172	N/A	£122	£73	£48	£4,416	£3,588	N/A	£138	£82	£55
15 Dec 14	£3,904	£3,172	N/A	£122	£73	£48	£4,416	£3,588	N/A	£138	£82	£55
22 Dec 14	Christmas Break (closed for residential stays)						Christmas Break (closed for residential stays)					
29 Dec 14	Christmas Break (closed for residential stays)						Christmas Break (closed for residential stays)					
05 Jan 15	£3,904	£3,172	N/A	£122	£73	£48	£4,416	£3,588	N/A	£138	£82	£55
12 Jan 15	£3,904	£3,172	N/A	£122	£73	£48	£4,416	£3,588	N/A	£138	£82	£55
19 Jan 15	£3,904	£3,172	N/A	£122	£73	£48	£4,416	£3,588	N/A	£138	£82	£55
26 Jan 15	£3,904	£3,172	N/A	£122	£73	£48	£4,416	£3,588	N/A	£138	£82	£55
02 Feb 15	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
09 Feb 15	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
16 Feb 15	Half-term (closed for residential stays)						Half-term (closed for residential stays)					
23 Feb 15	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
02 Mar 15	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
09 Mar 15	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
16 Mar 15	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
23 Mar 15	£4,416	£3,588	N/A	£138	£82	£55	£4,832	£3,926	N/A	£151	£90	£60
30 Mar 15	£3,532	£2,870	£2,650	£110	£82	£55	£3,865	£3,140	N/A	£120	£90	£60
06 Apr 15	Easter Break (closed for residential stays)						Easter Break (closed for residential stays)					
13 Apr 15	Easter Break (closed for residential stays)						Easter Break (closed for residential stays)					
20 Apr 15	£4,736	£3,848	£3,552	£148	£89	£59	£5,280	£4,290	£3,960	£165	£99	£66
27 Apr 15	£4,736	£3,848	£3,552	£148	£89	£59	£5,280	£4,290	£3,960	£165	£99	£66
04 May 15	£3,808	£3,094	£2,856	£119	£89	£59	£4,224	£3,432	£3,168	£132	£99	£66
11 May 15	£4,736	£3,848	£3,552	£148	£89	£59	£5,280	£4,290	£3,960	£165	£99	£66
18 May 15	£4,736	£3,848	£3,552	£148	£89	£59	£5,280	£4,290	£3,960	£165	£99	£66
25 May 15	Half-term (closed for residential stays)						Half-term (closed for residential stays)					
01 Jun 15	£5,056	£4,108	£3,792	£158	£95	£63	£5,920	£4,810	£4,440	£185	£111	£74
08 Jun 15	£5,056	£4,108	£3,792	£158	£95	£63	£5,920	£4,810	£4,440	£185	£111	£74
15 Jun 15	£5,056	£4,108	£3,792	£158	£95	£63	£5,920	£4,810	£4,440	£185	£111	£74
22 Jun 15	£5,056	£4,108	£3,792	£158	£95	£63	£5,920	£4,810	£4,440	£185	£111	£74
29 Jun 15	£5,056	£4,108	£3,792	£158	£95	£63	£5,920	£4,810	£4,440	£185	£111	£74
06 Jul 15	£5,056	£4,108	£3,792	£158	£95	£63	£5,920	£4,810	£4,440	£185	£111	£74
13 Jul 15	£5,056	£4,108	£3,792	£158	£95	£63	£5,920	£4,810	£4,440	£185	£111	£74

Notes:

- Camping is closed during the winter months
Camping figures are based on 24 children but there is some flexibility so can bring additional children who are charged on an individual 'head' basis.
- Non-exclusive use can only be guaranteed when a booking for all centre accommodation is made (including Campsite when open)
- Cancellation terms are: bookings to 6 months incurs loss of deposit and 6 months to arrival date full cost will be invoiced unless we can resell booking when only deposit will be lost.
- Prices are per building for maximum occupancy of 32 in Main and 26 in Shrubbery. You must adhere to room capacities with respect to sex of children.
Any additional children (where possible) will be charged prop-rata with a 25% reduction.
- April 20th can be a 4 day if needed and price would be apportioned as appropriate due to possible inset day/1st day back from Easter break

The Gorodon Brown Outdoor Education Centre - Occupancy & Activities in 2013-14

Week beginning	Main Building				Shruberry				Total no. of residing children	Average % take-up	Activities	
	no. of Brent schools	no. of non-Brent schools	no. of residing children	% take-up	no. of Brent schools	no. of non-Brent schools	no. of residing children	% take-up			camping children	holiday activity children
Capacity			32				26					
09 Sep 13		1	32	100%		1	26	100%	58	100%		
16 Sep 13		1	36	113%				0%	36	56%	22	
23 Sep 13	1		33	103%	1		26	100%	59	102%		
30 Sep 13	1		35	109%	1		26	100%	61	105%		
07 Oct 13		1	32	100%		1	26	100%	58	100%		
14 Oct 13	1		33	103%	1		26	100%	59	102%		
21 Oct 13	1		32	100%	1		26	100%	58	100%		
28 Oct 13	school holidays											354
04 Nov 13												
11 Nov 13	1		30	94%				0%	30	47%		
18 Nov 13				0%		1	26	100%	26	50%		
25 Nov 13	1		32	100%				0%	32	50%		
02 Dec 13		1	32	100%				0%	32	50%		
09 Dec 13	1		32	100%				0%	32	50%		
16 Dec 13		1	10	31%				0%	10	16%		
23 Dec 13	school holidays											136
30 Dec 13	school holidays											
06 Jan 14									0			
13 Jan 14				0%				0%	0	0%		
20 Jan 14				0%				0%	0	0%		
27 Jan 14	1		30	94%				0%	30	47%		
03 Feb 14	1		32	100%	1		26	100%	58	100%		
10 Feb 14		1	32	100%		1	26	100%	58	100%		
17 Feb 14	school holidays											251
24 Feb 14	1		32	100%	1		26	100%	58	100%		
03 Mar 14		1	32	100%		1	26	100%	58	100%		
10 Mar 14	1		32	100%				0%	32	50%		
17 Mar 14	1		34	106%	1		26	100%	60	103%		
24 Mar 14	1		32	100%	1		24	92%	56	96%		
31 Mar 14	1		32	100%	1		24	92%	56	96%		
07 Apr 14	school holidays											299
14 Apr 14	school holidays											225
21 Apr 14									0			
28 Apr 14	1		32	100%	1		32	123%	64	112%	8	
05 May 14		1	32	100%		1	26	100%	58	100%		
12 May 14	1		47	147%	1		26	100%	73	123%	30	
19 May 14	1		32	100%	1		26	100%	58	100%	24	
26 May 14	school holidays											253
02 Jun 14	1		32	100%	1		26	100%	58	100%	18	
09 Jun 14	1		32	100%	1		26	100%	58	100%	32	
16 Jun 14	1		32	100%	1		26	100%	58	100%	32	
23 Jun 14		1	32	100%		1	27	104%	59	102%	34	
30 Jun 14	1		32	100%	1		26	100%	58	100%		
07 Jul 14	1		32	100%	1		26	100%	58	100%	24	
14 Jul 14	1	1	32	100%		1	26	100%	58	100%	22	
21 Jul 14	school holidays											
28 Jul 14	school holidays											314
04 Aug 14	school holidays											266
11 Aug 14	school holidays											272
18 Aug 14	school holidays											253
25 Aug 14	school holidays											268
01 Sep 14												
	23	10	1,024	91%	17	8	653	72%	1,677	82%	246	2,891

2 Proposed Options

2.1 Option One

Option One Proposed layout provides the following:

- Two en-suite twin teacher/staff bedrooms
- Male dormitory with 22 person capacity, shower/WC facility located off male dormitory
- Female dormitory with 22 person capacity, shower/WC facility located off male dormitory



Figure 1: Option One Proposed Layout

2.2 Option Two

Option Two Proposed layout provides the following:

- Two en-suite twin teacher/staff bedrooms
- Male dormitory with 22 person capacity, shower/WC facility located off male dormitory
- Female dormitory with 22 person capacity, shower/WC facility located off male dormitory
- Two en-suite twin GBC Staff bedrooms
- Classroom
- General visitor accessible shower and WC facilities.



Figure 1: Option Two Proposed Layout

This page is intentionally left blank



**Schools Forum
22 October 2014**

**Report from the Strategic Director of
Children and Young People**

For Action

De-Delegation 2015-16 : Maternity Grant, Trade Union Facilities, Licenses

1. Background

- 1.1. Decisions to de-delegate funding are required to be made for each financial year. The Schools Forum needs therefore to make such decisions each autumn and is therefore being asked to review the position for 2015-16 in relation to the maternity grant, trade union facilities and licenses budgets, all were agreed for 2014-15.
- 1.2. De-delegation only covers maintained primary and secondary schools. It excludes academies, special schools, nurseries and PRUs. Where de-delegation is agreed for maintained primary and secondary schools, the local authority will offer these services as a traded service to all other schools and academies.

2. De-Delegations

2.1. Maternity Grant

- 2.1.1. The benefit of this scheme is that schools are able to pool risk so that costs do not fall unevenly on individual schools.
- 2.1.2. This covers female staff except SMSA's, with a grant of £4,206 for teachers and £3,179 for non-teachers. Staff are only covered if they have at least 1 year's continuous employment within Brent or within Local Government.
- 2.1.3. Claims are made to the Schools Finance Team by submitting a claim with a copy of the MAT B1 form, and a signed Intention to Return to Work form.
- 2.1.4. The Schools Forum approved £8.48 per pupil in 2014/15.

2.1.5. The proposed 2015/16 budget is subject to the October 2014 pupil census but is estimated to be £212,930, being £188,832 for Primaries and £24,098 for Secondaries. This assumes an amount of £8.50 per pupil but has been adjusted to account for academy conversions that have occurred during 2014/15.

2.2. Trade Union Facilities Funding

2.2.1. As with the Maternity Grant, the benefit of this is that schools are able to pool risk so that costs do not fall unevenly on individual schools.

2.2.2. Under the Employment Protection Act 1975 Trade Union representatives have a statutory right to reasonable paid time off from employment to carry out trade union duties and training. This de-delegation allows the Local Authority to fund this time off to allow the representative to be released and the school to get supply cover.

2.2.3. An annual claim is made by the Teachers Panel to the Schools Finance Team by detailing the FTE time spent on union duties. This is then converted into a salary cost for an average M6 grade and paid to the schools where the member of staff was released on union duties.

2.2.4. The current 2014/15 budget was based on 1944 teachers in maintained schools which translated to 2.35 FTE. This translates to £106,100 as agreed. The majority of academies are buying in.

2.2.5. The proposed 2015/16 budget is estimated at 1.91 FTE due to academy conversions. This has been amended to reflect the numbers of teachers in maintained schools which is now 1,583. The Schools Forum agreed to review this each year in light of academy conversions. This translates to £86,400 - £70,736 for Primaries and £15,664 for Secondaries.

2.3. Licences

2.3.1. The council currently purchases a number of licenses on behalf of all maintained schools within the borough.

2.3.2. Over the past couple of years the DfE has been working with copyright management organisations to simplify the way in which copyright licences are paid for by schools and academies. As a result, the DfE now manages most of the copyright licences for all maintained schools in England.

2.3.3. For licences that are covered by this central arrangement with the DfE, the amounts will need to be centrally retained rather than being de-delegated. For all other licences that are not currently included on the DfE's central arrangements, de-delegations would apply. For these licences, maintained nurseries and special schools will need to buy into a traded service in order to be covered by these licences; otherwise they will need to purchase these directly.

2.3.4. The Licences covered by the DfE's central arrangement, and therefore requiring approval to be centrally held are:

- **CLA (Copyright Licensing Agency)** – allows schools to use extracts of text and pictures from millions of print and digital books, journals and magazines, including websites.
- **ERA (The Education Recording Agency)** – allows schools to record radio and television broadcasts received in the UK. This also allows teaching staff to access and download material on a number of on demand catch-up services, and copy such recordings for educational purposes.
- **NLA (The Newspaper Licensing Agency Schools Licence)** – allows the copying of content from national, regional and local newspapers and certain news websites.
- **MPLC (Motion Picture Licensing Company)** – allows for the non-educational screening of films on the school premises, provided it is not advertised outside the school, and provided there is no charge applied to such screenings.
- **PVSL (The Public Video Screening Licence)** – allows school to screen films on DVDs that have been purchased or borrowed for legitimate UK outlets during the term of the licence. This does not allow schools to charge (either directly or indirectly) for such screenings, i.e. not for commercial or fundraising purposes.
- **SPML (The School Printed Music Licence)** – covers the copying and distribution of a school's sheet music to school members for curricular uses and for those extracurricular activities that are not collective worship.

The cost for the current year is £115,444, and the estimated amount to be centrally retained for 2015/16 is £120,060.

2.3.5. The following are the licences that are not covered by the DfE arrangements, and therefore the Schools Forum is being asked to de-delegation:

- **British Pathé** – provides schools with access to archive material which the British Pathé owns including footage of major 20th century events, lifestyle, famous faces, travel, science, etc. dating back to 1896.
- **CLEAPSS** – is an advisory service providing support to schools in sciences and technology.
- **PRS (Performing Right Society)** – gives schools the performance right on behalf of music composers, songwriters and publishers.
- **PPL (Phonographic Performance Licence)** – is required for the non-curricular use of copyrighted music in schools.

The cost for the current year is £24,967, and the estimated amount to be de-delegated for 2015/16 is £25,970.

3. Recommendations and Consultation points

3.1. The Schools Forum is requested to approve the following:

- a. To de-delegate Maternity Grant at £8.50 per pupil;
- b. To de-delegate Trade Union Facilities Funding of £86,400, which currently equates to £3.45 per pupil;
- c. To de-delegate Licences at an estimated £25,970, which currently equates to £1.04 per pupil;
- d. To centrally retain £120,060 in respect of Licences centrally managed through the DfE.

Please be advised that for decisions a. to c. only representatives from the maintained primary and secondary schools are able to vote.

Background Papers

- DfE Copyright Factsheet

Contact Officers

Norwena Thomas – Senior Finance Analyst

Copyright Licencing

This fact sheet provides information for maintained schools, academies and local authorities on copyright licensing in school for 2014-15.

Over the past year the Department for Education has been working with copyright management organisations (CMOs) to simplify the way in which copyright licences are paid for by schools and academies. Since April 2013 the Department has managed the copyright licences for all state maintained schools in England that cover print and digital copyright content in books, journals and magazines (Copyright Licensing Agency; CLA) and printed music (Schools Printed Music Licence; SPML). From April 2014 this scheme will be extended to cover licences for copyright content in newspapers and magazines (the Newspaper Licensing Agency media access (NLA) licence); recording and use of copies of radio and television programmes, including from a number of catch-up services (the Educational Recording Agency (ERA) licence) and the showing of films (the Public Video Screening Licence (PVSL) and Motion Picture Licensing Company (MPLC) licences). Please see below for further information.

Information for Schools

What does this mean for schools?

At the moment (apart from the CLA) the copyright management organisations deal with local authorities and academies directly in terms of issuing copyright licences for schools. From April 2014 the Department will pay a single sum to each of the CMOs which will cover all primary and secondary schools in England, including academies, and all special schools and Pupil Referral Units. Independent fee paying schools are not licensed in the same way and may wish to seek advice direct from the contacts listed at the end of this briefing. Nursery schools are not generally included although maintained nursery's will be granted the benefit of ERA Licences under the arrangements agreed with the DfE. It is not expected that Nursery schools will need a CLA, SPML or NLA licence but if they do need these, or the PVSL or MPLC licences, they will need to purchase them separately.

The licences covered by the new central arrangement are:

- 1 **The CLA licence.** This gives you the right to:
 - Photocopy books, magazines and journals published in the UK and 30 other countries giving your school access to a wide choice of published information
 - Make digital copies by scanning or re-typing for distribution to pupils, parents, teachers or governors, from titles published in the UK and USA plus a growing number of other countries
 - Make copies of content from digital material including CD ROMs, electronic workbooks, online journals and included websites
 - Use copies with digital whiteboards, VLEs and presentation software programs
 - Copy photographs, illustrations, charts or diagrams where they are included in an article or an extract

- 2 **The School Printed Music Licence.** This covers the copying and distribution of a school's sheet music to school members for curricular uses and for those extracurricular activities that are not Collective Worship.

The licence permits schools to legally make copies of sheet music by any of the following means:

1. Photocopying
2. Scanning
3. Score-writing software programs
4. Notation by hand
5. Posting on a school VLE

The licence also allows the adaption of the musical work so that it can be performed by any instrumental and vocal arrangements that your school wishes to use.

Note: The right to copy words and/or music for Collective Worship is not included in the SPML. Schools should contact CCLI to obtain the necessary licences or visit <http://schools.ccli.co.uk>.

3 The Newspaper Licensing Agency Schools Licence. This permits the copying of content from national, regional and local newspapers and certain news websites.

4 The Educational Recording Agency licence. This allows educational establishments to record radio and television broadcasts received in the UK and to access copies of such recordings on agreed terms. Teaching staff can also access and download material on a number of on demand catch-up services including BBC iPlayer, 4OD, Five On Demand and ITV Player and Five on Demand. The recordings can then be retained, stored and copied for educational purposes at the licensed establishment. From April 2014 it also allows an educational establishment to enable students to access licensed recordings and clips from them when they are working off site and connect to the schools site.

5 The Public Video Screening Licence. This is issued by Filmbank Distributors Limited who represent all of the six major Hollywood studios in the education sector, (Warner Bros. Sony Pictures, Disney, 20th Century Fox, Universal, Paramount Pictures) and many other leading Hollywood, Bollywood and Independent film studios and distributors including MGM, Lionsgate, Miramax and Entertainment Film. The PVSL is required where schools screen films from studios participating in the PVSL scheme on their premises for entertainment purposes. Under the PVSL scheme schools are able to screen films on DVDs that have been purchased or borrowed from legitimate UK outlets during the term of the licence. The PVSL does not cover screenings for commercial or fundraising purposes i.e. where a charge is made either directly or indirectly (e.g. selling tickets to screenings). In these circumstances please contact Filmbank directly via info@filmbank.co.uk who can provide you with a licence for this type of screening.

6 The Motion Picture Licensing Company licence. The MPLC licence is similar to the PVSL in that it allows for the non-educational screening of films on the premises of an educational establishment. MPLC represents represent over 400+ film and TV producers and distributors from major Hollywood studios to independent and foreign producers. Examples of the studios whose work is licensed by MPLC are National Geographic; the Discovery Channel; and the studios that own the rights to Bob the Builder and Angelina Ballerina. The MPLC licence does not cover: Commercially advertising the film title outside of the school; making a charge to view the film ; DVDs or downloads that are not a legal copy of the film or Outdoor screenings. If a school does wish to commercially advertise and/or make a charge to view a film, then they should apply for a separate Single

Screening MPLC Movie Licence. For further information please visit:

<http://www.themplc.co.uk/page/film-club-1>

These licences are required either by all (or by the vast majority) of schools and there will be no way for schools to 'opt out' of the licences. We will be continuing to work over the next year to negotiate with the relevant CMOs of other licences that can best be managed centrally in this way in the future.

Please note that for 2014-15 the PPL, PRS and CCLI licences are not covered by the above scheme.

Who is the licensee?

The agreements between the DfE and the CMOs simply covers the administration of the licences. Each education establishment is a Licensee and as such responsible for ensuring that the terms and conditions of the licenses are adhered to by their staff.

Where is my licence?

If you require a copy of your licence, please contact the individual copyright management organisations below.

Information about what the licences cover

What is the SPML and what content is covered?

<http://schools.cla.co.uk/your-cla-schools-licence/schools-printed-music-licence/>

What is the CLA Licence and what content is covered?

http://schools.cla.co.uk/about-your-licences/your-cla-schools-licence/#need_licence

<http://schools.cla.co.uk/your-cla-schools-licence/what-can-be-copied/>

What is the NLA Licence and what content is covered?

<http://schools.cla.co.uk/about-your-licences/nla-schools-licence/nla-licence-documents/>

What is the ERA Licence and what content is covered?

General information about the ERA Licence is at: www.era.org.uk

Information about the launch of a new ERA Licensing Scheme from 1 April 2014 can be found at http://www.era.org.uk/New_Single_Licence.html

What is the PVSL and what content is covered?

For more information on the PVSL see www.filmbank.co.uk/pvsl/education

For a list of studios participating in the PVSL scheme go to:

<http://www.filmbank.co.uk/pvsl/studios>

What is the MPLC Licence and what content is covered?

<http://www.themplc.co.uk/page/channel-overview-schools>

Does the DfE cover all copyright licences for the sector?

The DfE has agreements with the above CMOs that cover their licences. There are a range of other licences that may be required by your school for use of other content, such as church music, audio music and Ordnance Survey maps. More information can be found at: <http://www.copyrightandschools.org/>

Contacts

Who should I contact?

- Terms and Conditions, rights and repertoire of the CLA, SPML or NLA Licence <http://schools.cla.co.uk/get-in-touch/contact-the-schools-team-at-cla/>
- Terms and Conditions, rights and repertoire of the ERA licence www.era.org.uk
- Terms and Conditions, rights and repertoire of the PVSL www.filmbank.co.uk/pvslterms.

For information on the PVSL, contact T: **01494 836 231** or email pvsl@cefm.co.uk. The licence terms and conditions for the PVSL can be found By screening films from copyright owners licensed under the PVSL scheme, each school, agrees to be bound by and comply with these terms and conditions.

- Terms and Conditions, rights and repertoire of the MPLC <http://www.themplc.co.uk/page/contact-the-mplc>
- Independent fee paying school licensed through the Independent Association of Prep Schools can obtain advice at <https://www.iaps.org.uk/about/copyright-and-schools>